

## FoMW Meeting Minutes 13.9.18

Attendees: Jen Walker, Emma Cole, Bronwen Olivier, Sarah Wells, Zoe Harley, Naomi Davey, Rebecca Faria, Nikki Stanway, Caroline Paton, Amy Lansley, Louise Horton, Sheena Sowden, Laurelie Deardon, Candace Turner, Anna Rose, Tina Fehler-Said, Cat Hutchinson, Breege Hillary

### Welcome:

- Sarah welcomed everyone to the first FoMW meeting for the 2018/19 school year.
- Noted that Sarah and Tina will only carry out their Co-chair roles for FoMW for one more school year and will then be stepping down. If anyone is interested in taking over and would like to shadow the roll please contact FoMW.
- The trustees have welcomed Bronwen Olivier as Treasurer (taking over from Zoe Harley) and Jen Walker as Secretary (taking over from Cat Hutchinson).

### Nursery and Reception Welcome Party - Sat 22<sup>nd</sup> Sept

- 90 responses to attend the event so far
- Entertainer booked (same as previous year)
- School gates will be open from 14:30 to set up (party 15:00 – 16:00)
- Second hand uniform will be available during the event with an honesty box. Suggested donation of 50p per item.
- Drinks and snacks already bought and ready to go.

### Oktoberfest

- Tina has a live band booked – they will be playing in 3 sets with intervals inbetween – an opportunity for people to purchase food.
- Tina has decorations, food and drinks in hand. An increase on German influence will be seen this year.
- Volunteers required from 16:00-17:00 to help set up the tables and then again at 18:30 to continue to help set up and decorate. Nikki Stanway has confirmed she is able to help setup. Doors open at 20:00
- Food on offer will be Bratwurst with pretzels and for veggies cheese in a bowl.
- Food is not included in the price of the ticket this year, but available to purchase on the night.
- Music to stop by 22:45 and premises to be vacated by 23:00
- Agreement for Tina to spend over £50 in purchasing food & drink prior to the event.

## Christmas Cards

- Consent forms are required for the first time this year (due to new GDPR regulations) in order for children's designs to be sent to the printing company and made into order forms.
- 40% response rate with consent forms so far. Last day to return these is Wednesday 26<sup>th</sup> September.
- Sarah collecting all designs by 28<sup>th</sup> September.
- Looking to move towards online consent in the future (possible to have a trial ready for Year 2 leavers tea towels later on in the year and then roll out for Christmas card designs next year)
- All attendees at the meeting to remind fellow parents in their respective classes that without a consent form signed their child's design will not be sent to the printers and therefore parents will not be able to purchase Christmas cards, mugs, gift tags etc.

## Spooky Disco

- Cost of ticket agreed to be £16 for a family of 4 (1 adult, 3 child, 2 adults 2 children). Individual ticket cost £5.
- Ticket allocation will be carried out differently this year to try and create a fairer system.
- Forms and money to be returned by a set date (date to be confirmed). No more first come first served.
- Tickets will then be issued under a ballot system. The first set of tickets will be allocated to those offering to volunteer. Once all volunteer rotas are fulfilled, any remaining tickets will then be issued (still under a ballot system). If there are more people offering to volunteer than are required those left in the volunteering ballot will be balloted first.
- Those that are unsuccessful in the ticket ballot will have their envelope with money in returned to them via their child's book bag.
- Louise Horton commented that the disco last year was extremely loud. This has been noted and will be acted upon.
- Cat Hutchinson has agreed to sort biscuit decorating prior to the discos
- Jackie Herbert has agreed to help with ticket allocations
- Also offering help prior to the event was Louise Horton, Laurelie Deardon and Breege Hillary
- Amy Lansley has agreed to make a cake for the cake raffle.
- Tina will sort food.
- 3 games will be on available at both discos (in addition to biscuit decorating and tattoos)
- There are 100 plastic lids for takeaway cups. Anyway able to think of a craft activity for the disco using these?

## Christmas Fair

- No class reps as such this year, but FoMW have asked for volunteers from each class to organise rotas for the individual class stalls.
- Anna Rose has confirmed she will organise external stall holders again this year
- Cat Hutchinson has agreed to liaise with Robsons to arrange the main raffle prize.
- All 3 Year 1 classes will be responsible for food and refreshments at the fair.
- The following have agreed that they will be responsible for arranging their respective class rotas for covering games / stalls at the fair: Caroline Paton (Rabbit), Zoe Milner & Rebecca Faria (Bumblebee), Naomi Davey (Shieldbug), Danielle S (Ladybird),
- Games and stalls have been allocated as follows: **Nursery (all)**, biscuit decorating and make your own reindeer food; **Shieldbug**, Bash the snowman and Find Rudolph's Nose; **Bumblebee** –Hidden Treasure game and find the Christmas Present, **Ladybird**, bottle tombola and second-hand toy stall; **All Year 1**, food and refreshments; **Heron**, Santa's grotto and raffle ticket sales; **Owl**, bottle tombola; **Robin**, glitter and water tattoos.
- The prizes for the games will be acquired or purchased by FoMW.
- We are looking for raffle prizes to be donated from companies. Does anyone have any connections? Able to source prizes?

## Commitments

- £220 Jumbo Phonics for Reception – awaiting invoice so donation can be made

## Wish List

- Trustees confirmed £10,400 of funds available (£3000 of which to be kept as a buffer)
- Miss Wood has asked for funds of £140 towards a large outside painting easel to encourage gross motor skills in the nursery- AGREED
- Trustees to confirm at the next meeting how much FoMW are willing to contribute towards the new Music Garden and Mosaic .

## AOB

- 70<sup>th</sup> Birthday celebrations with Little Green. Previously discussed there would be a separate committee to take this on board.
- Some ideas talked about – to hold an event at Little Green, On the Green, A Tour of the School.

## Date of Next Meeting

- Thursday 4<sup>th</sup> October, 8pm, The Fox and Hounds (New Road)