



A caring learning community  
Head Teacher: Mrs E Cole B Ed (Hons)

September 2017

Dear Parents & Carers,

Welcome back to our new school year. Having read the huge number of postcards that arrived during the holidays, I know that you all had a lovely time.

Thank you for ensuring your children have arrived at school looking smart. All children should be wearing the Malvern Way school uniform with pride, including book bag, water bottles and PE kits. I ask for your support in ensuring items such as hairbands, bows and earrings fall in line with our dress code and serve a functional rather than a fashion purpose. All children should have their hair tied up if it is long enough to do so. The class teachers have asked for any donations of tissues for the classroom.

The weather is very changeable at the moment so a reminder that a coat and pair of wellington boots are **essential**.

Curriculum maps have come home with each child today – please ensure you return these by Monday to support teachers with their planning.

If you have not yet informed us of alternative collection arrangements for your child, please could you do so. The teachers **will not** release your child to anyone without prior notification. It is helpful to have childminders noted as contacts on your child's records so please ensure the office have these details.

Myself and Mrs Butcher will continue to be available on the playground before and after school. Please come and say hello!

Teachers are always willing to meet with you to discuss any aspect of your child's development. Please be reminded that the morning is not a suitable time for this and our Teaching Assistants are able to take messages.

A warm welcome particularly to our Reception children and families. The children have settled well into their classes and new routines. We have had a few children who have found separating from their parent distressing. We expect there still to be more tears and would encourage parents to work with the teacher and TA if this situation should occur for you. A swift exit from you is the most effective way to support your child with settling in. It is often more distressing for the adult than the child! We will always call you to let you know how your child is getting on.

Reception children will be staying until **1pm** next week and enjoy school dinner and lunchtime. All classes have visited the dining hall today and practiced the routine so they are well prepared. Please ensure you have familiarised your child with the menu choices (week 3). A copy is on the school website should you require it. (Access for pick up at 1pm is via the woodland gate on Winton Drive or our front entrance)

Malvern Way, Croxley Green, Rickmansworth WD3 3QQ  
Tel: 01923 773430

Office Email: [admin@malvernway.herts.sch.uk](mailto:admin@malvernway.herts.sch.uk) | Web: [www.malvernway.herts.sch.uk](http://www.malvernway.herts.sch.uk)



Home visits for Nursery have now finished and I look forward to welcoming these children next week.

You will have noticed that the window project is not yet complete. Our team of fitters are ensuring the remaining works are not impacting on our school day. I am thankful to them for their understanding and flexibility. I am hopeful the project will be completed before the end of September. The new windows have made a huge difference already and every classroom has a new set of blinds.

We have also installed a new structure in the Year 1 area. This project was made possible with the addition of funds from our Friends of Malvern Way and Councillor Steven Drury. I am interested to see how this area develops over the coming weeks.

Congratulations to Miss Withers who is enjoying a double celebration. Miss Withers will be getting married at the end of September and is also expecting her first child early next year. A very exciting but hectic time for her and her family!

Kind regards

Mrs Emma Cole  
**Headteacher**